Calstock Parish Council
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NEIGHBOURHOOD PRIORITY STATEMENTS WORKING GROUP
Tuesday 22 September 2026

Minutes of the Neighbourhood Priorities Statement Working Group held on Tuesday 22 September, 2026 at 1800 in the Tamar Valley Centre.

Those present were:
Staff: Cllr Greenwood (Chair); Cllr Boreham, Cllr Letchford, Cllr Newton Chance, Cllr Spurr, Cllr Tilbury, Cllr Wakem.
Public: Kate Goodman (Gunnislake)
Staff: Clare Bullimore, Clerk (minutes)

1. **Apologies**
   Cllr Trapp.

2. **Declarations & Dispensations of members' interests in agenda items**
   None received.

3. **Public participation**
   Kate Goodman.

4. **Approve minutes from 07-07-2026**
   It was **resolved** to approve the minutes from the meeting held on 07 July 2026. Proposed: Cllr Letchford, seconded: Cllr Tilbury – approved by all those present at the last meeting.

5. **Cornwall Council: NPS Designation Decision Notice, Map and Data Profile Set**
   This data was noted with interest.

6. **Information from Cornwall Council previously disseminated via email**
   It was confirmed that the Clerk had previously sent the following pieces of information:
   - Events Programme
   - Housing Presentation
   - Understanding Your Places, Context, including Local Economy, Design, Character and Heritage
   - Business Surveys and Results (other parish/towns)

7. **Review and approve initial scoping survey – Cllr Newton Chance**
   Cllr Newton Chance shared his draft scoping survey. Some edits were agreed. It was **resolved** to delegate Cllr Newton Chance and the Clerk with finalising the document and the Clerk will seek quotes to include a mailshot to all households in the parish.

It was **agreed** that if 10% of those sent out are returned the NPS will be pursued but not if the response rate is 9% or less.

8. Review Cornwall Council's Project Planner and agree Actions

- The Clerk to circulate a programme for consultation events to be held in a venue in each ward
- The Clerk and Cllr Newton Chance to finalise the leaflet/survey.

The meeting closed at 1830.

Signed…….. Date: ……