Calstock Parish Council
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FULL COUNCIL MEETING
Tuesday 08 September 2026

Minutes of the Full Council Meeting of Calstock Parish Council held on Tuesday 08 September 2026 at 1900.

Those present were:
Councillors: Cllr Wakem (Chair), Cllr Warwick (Vice Chair), Cllr Boreham, Cllr Clarke, Cllr Greenwood, Cllr Kirk, Cllr Ledger, Cllr Letchford, Cllr Marley, Cllr Newton Chance, Cllr O'Brien, Cllr Rodda, Cllr Tilbury, Cllr Trapp, Cllr Wells, Cllr Wilkes.
Staff: Clare Bullimore, Clerk (minutes).
Public: Kate Goodman was present.

123-26/27 **Apologies for absence**
Apologies were received and accepted from: Cllr Alford (ill), Cllr Polglase (family commitments), Cllr Spurr (son's birthday celebrations).
Cllr Black also sent his apologies.

124-26/27 **Declarations and dispensations of members' interests in agenda items**
Cllr Newton Chance declared an interest in the information about Harrowbarrow and Metherell Community Shop but wished it noted that his son is referenced in the information, not him.

125-26/27 **Public participation**
Kate Goodman was present but did not speak.

126-26/27 **Approve minutes of the Full Council Meeting held on Tuesday 11 August 2026**
It was **resolved** to approve the minutes of the Council Meeting held on Tuesday 11 August 2026. Proposed: Cllr Clarke, seconded: Cllr Wilkes.

127-26/27 **Matters Arising**
- All items were covered by agenda items.

128-26/27 **To note the actions, expenditure and recommendations arising from the following committee meetings**:
It was **resolved** to note the actions, expenditure and recommendations arising from the following committee meetings: Planning Committee (18-08-2026), Environment and Climate Emergency Committee (18-08-2026), and Recreations and Open Spaces Committee (01-09-2026). No objections or comments were raised.
Proposed: Cllr Greenwood, seconded: Cllr Letchford

129-26/27 **Standing Item: New Correspondence**
- Planning Committee Reform and New Member and Local Council Protocols – previously circulated; referred to the Planning Committee for further comment.

- Harrowbarrow and Metherell Community Shop Annual Members Meeting Minutes – this item was **noted.**
- Request from Lil' Pizza Heaven to trade in Calstock Village on Firework Night, as per other years – this request was **agreed**.

130-26/27 Clerks Information

- The Clerk reported that Cornwall Council has approved the application for £12,500 for enhanced footpath improvement works in Danescombe, Cox Park and Body's Court (Delaware).
- The Clerk requested that some additional non-contact time may be required to prepare next year's budget.

131-26/27 To note the comments and actions from the External Auditors Report

The Clerk reported that the comments relating to the publication of documents were addressed immediately. Research is being undertaken into how to address the appropriate accounting process for the King George V Fields charitable trusts.

132-26/27 Recommendation from Environment and Climate Emergency Committee to approve a budget for bird and bat boxes to encourage natural predators (to be taken from reserves) to help with the nuisance insects

Cllr Newton Chance outlined the ECE Committee's recommendation to encourage natural predators by installing bird and bat boxes and offering awareness workshops in an effort to mitigate the numbers of biting insects. Cllr Warwick queried the use of Reserves without a guarantee that it would help with the issue and noted that UK HAS Survey results are still pending. However it was agreed that the introduction of bird/bat boxes will be beneficial regardless.

It was **resolved** to allocate a budget of up to £3000 from reserves for boxes workshops. Proposed: Cllr Wells; seconded: Cllr Tilbury – unanimous.

Thanks were noted by Cllr Newton Chance and the Clerk to Andrew Brown for the time he has spent working on a proposal and costs for this.

133-26/27 Recommendation from the Environment and Climate Emergency Committee to approve a letter to the MP and Cornwall Council urging a full survey to be undertaken on the nuisance insects in Calstock

It was **resolved** to approve the draft letter to the MP, Cornwall Council and the Environment Agency requesting a full survey of the nuisance insects in Calstock. Proposed: Cllr Newton Chance, seconded: Cllr Wilkes – unanimous.

134-26/27 Recommendation from the Recreations Committee to approve the Calstock Ferry and Water Taxi Agreement for 2026-2028 (use of the Pontoon, Parish Quay and Parish Stores)

It was **resolved** to approve the 2026-2028 agreement for the CIC's use of the Pontoon, Parish Quay and Parish Stores for operating the Calstock Ferry. Proposed: Cllr Trapp, seconded: Cllr Newton Chance – unanimous.

135-26/27 Recommendation from the Recreations Committee that up to £30,000 is taken from reserves (including installation) to replace the Multi-Slide Play apparatus at Harrowbarrow which is nearing the end of its life

It was **resolved** to allocate up to £30,000 from reserves (including installation) to replace the multi-slide play apparatus at Harrowbarrow, subject to an appropriate tendering process. Proposed: Cllr Trapp, seconded: Cllr Warwick – unanimous.

136-26/27 **Support of a Banking Hub, Callington: Callington Town Council**

It was **resolved** to support a Banking Hub in Callington and for the Clerk to notify this support to Callington Town Council. Proposed: Cllr Wilkes, seconded: Cllr Wells – unanimous.

137-26/27 **Land Registration – Parnalls Solicitors**

The Clerk reported that she contacted Parnalls several times since the last meeting. Some paperwork was sent last week for her to clarify but was not received in time for this meeting. The council noted the update and while disappointed with the speed, felt that changing solicitors again would not be beneficial at this stage.

138-26/27 **Back dated pay for staff and incremental hourly rate increase**

The Clerk reported that the National Joint Council has agreed the incremental hourly pay rise. It was **resolved** to implement ~?@:p the NJC pay award and backdate staff pay to 01 April 2026. Proposed: Cllr Trapp, seconded: Cllr Newton Chance – unanimous.

139-26/27 **Standing Item – A390 and Speedwatch**

Cllr Wells reported that Speedwatch surveys over the summer have not shown any great increase in the numbers of vehicles. He also reported that the double yellow lines in the Orchard have been approved and are with the design team. He has also been told that the signalised crossing will be installed in St Ann's Chapel in October.

140-26/27 **Standing Item – Environmental and Climate Change information**

Cllr Newton Chance reported that on the Tamar Valley National Landscape (TVNL) Partnership meeting including interest in:

- the TVNL contributing to the Neighbourhood Priority Statement;
- funding plans to enhance facilities at Kit Hill;
- future arrangements for the Tamar Trails lease and new leaseholder running the café/visitor centre;
- a DeFRA grant submittedto get part of the Tamara Trail designated as a National River Walk
- the annual costs to run the Tamar Valley Centre.

Cllr Newton Chance also represented the Parish Council at a recent River Tamar discussion panel, hosted by the TVNL and he reminded councillors that they have been asked to attend the screening of the National Emergency Briefing on 29 September 2026.

141-26/27 **Standing Item – Reports from other members representing the Council on the Committees or at meetings or other organisations**

Cllr Wells and Cllr Kirk had attended the Tamar to Moor Community Partnership meeting and a speaker from South West Water attended and answered questions. If information is disseminated from the Partnership Cllr Wells will ask the Clerk to circulate it.

Cllr Marley had attended a Drip Drip meeting and reported that Calstock Arts are screening "Jo in the Water" which is a film about the pollution in Exmouth.

142-26/27 **Cornwall Council Report: Cllr Angus Black, Divisional Member**

Cllr Black was absent, the Clerk will circulate any report that is received.

143-26/27 **To approve the Summary of Accounts: List of Payments, List of Receipts, Receipts and Payments Forecast and Total Funds as at 31-08-2026**

It was **resolved** to approve the Summary of Accounts as at 31-08-2026, including payments, receipts, cost centres, reserves and total funds. Proposed: Cllr Wilkes, seconded: Cllr Wells – unanimous.

144-26/27 **Future meetings – please note that meeting times will be confirmed on published agendas**.

- Planning Committee, 15-09-2026 (time TBC)
- Environment and Climate Emergency Committee, 15-09-2026, 1900
- Amenities Committee, 22-09-2026 (time TBC)
- Screening of the National Emergency Briefing – 29-09-2026 , 1830

145-26/27 **Urgent information**

The Clerk reported that the family of Callum Tindle-Draper has contacted the MP seeking guidance from the Parish Council regarding a suitable commemoration of Callum's life and requested clarification as to why his name may not be eligible for inclusion on the war memorial. The Clerk advised that this matter will be included as a full agenda item at the next meeting.

Cllr Greenwood reported that later this month, South West Water will be repairing a water leak outside Gunnislake Post Office but the road closures will only be in place overnight.

The meeting closed at: 1945

Signed: …….. Date: ……

Calstock Parish Council Summary of Payments 01-08-2026 to 31-08-2026				
Voucher	**Description**	**Supplier**	**Net £**	**Notes/Minute Reference**
286	Water Albaston Cemetery	South West Water	29.07	
287	Water Calstock toilets	South West Water	444.16	
288	Water Gunnislake Pavilion	South West Water	25.91	
289	Rates Calstock BR CP	Cornwall Council	98.00	
290	Rates Harrowbarrow CP	Cornwall Council	149.00	
291	Rates TVC	Cornwall Council	88.00	
292	Rates Gunnislake CP	Cornwall Council	124.00	
293	Waste Collection	Sparlings Recycling	87.50	
294	Consultancy Support	task-it.com	300.00	
295	Toilet Hygiene	Danfo UK Ltd	1,659.17	
296	Web Site Service	SeaDog IT	35.00	
297	Materials for Workmen	Trewartha, Gregory and Doidge Ltd	82.26	
298	Signs	Signs & Labels Direct	50.62	
299	Consumables	Amazon Business Services Europe	25.49	
300 301 302 303 304	Salary	Staff (5 members)	9,906.55	5 members of staff for handover period before retirement of K. Ninnis
305	Pensions	Cornwall Council	3,299.28	5 members of staff for handover period before retirement of K. Ninnis
306	Water St Annes PF	South West Water	19.04	
306	Water St Annes PF	South West Water	19.08	
307	Water Calstock Cemetery	South West Water	12.74	
308	Toilet Testing	Smart Water Testing	30.00	
309	Vehicle maintenance	Drakewalls Garage	33.12	
310	Allotment Maintenance	T H Fabrication	250.00	
311	Building Checks	Unique Fire and Security	215.00	
312	Vehicle Fuel	Allstar	154.26	
313	g suite	Google	123.89	
314	g suite	Google	75.60	
315	g suite	Google	11.80	
316	Electric St Anns Pavilion	Pozitive Energy	35.51	
317	Electric Gunnislake Pavilion	Pozitive Energy	33.88	
318	Waste Collection	Sparlings Recycling	67.44	
319	VOIP Phone	Voipfone	40.00	
320	Car Parking Patrols	Cornwall Council	244.40	
321	Vehicle maintenance	Motor Parts Direct	19.53	
322	Vehicle maintenance	Motor Parts Direct	62.79	
323	Materials for Workmen	Amazon Business Services Europe	30.82	
324	Materials for Workmen	Amazon Business Services Europe	24.24	
325	Electric Calstock Toilets	Corona Energy	65.33	
326	Electric Gunnislake Toilets	Corona Energy	34.75	
327	Electric Workshop	British Gas	25.81	
328	Materials for Workmen	Radland Building Supplies	80.45	
329	Materials for Workmen	Timberstore	26.45	
330	Changing Room repairs Calstock	Calstock Football Club	934.52	Recreations, 23-06-2026.F/C 14-07-2026 re 77-26/27
331	Vehicle maintenance	Tyre and Wheel Services Ltd	74.90	
332	Public Lighting Gunnislake	Ecotricity	47.95	
333	Mobile phone	Lebara Mobile	4.12	
334	Public Lighting Calstock	SSE Energy Solutions	122.16	
335	Vehicle Fuel	Allstar	197.38	
336	Consultancy Support	Greenscombe Accounting Ltd	30.00	
337	Tax & NI	HMRC	2,047.64	

338	Water Calstock toilets	South West Water	311.11	
339	Rates Calstock BR CP	Cornwall Council	98.00	
340	Rates Harrowbarrow CP	Cornwall Council	149.00	
341	Rates TVC	Cornwall Council	88.00	
342	Rates Gunnislake CP	Cornwall Council	124.00	
		TOTAL	**22368.72**	

Casltock Parish Council
Receipts 01-08-2026 - 31-08-2026

Voucher	Cost Centre	Description	Net £	Notes
75	Amenities	Car Parking Permit	11	
76	Amenities	Car Parking Permit	11	
77	Amenities	Car Parking Permits	11	
78	Amenities	Car Parking Fees Gunnislake	348.65	
79	Amenities	Car Parking Permit	11	
86	Amenities	Car Parking Fees Gunnislake	30	
80	Burial	Interment	150	
84	Burial	Memorial	265	
85	Burial	Interment	150	
91	Burial	Interment	150	
81	Recreation	Mooring Fees	130	
82	Recreation	Canoe Storage	50	
83	Recreation	Canoe Storage	50	
87	Recreation	Allotment Deposit	-50	Return of allotment deposit
88	Recreation	Canoe Storage	50	
89	Recreation	Allotment Fee	65	
90	Recreation	Canoe Storage	50	
		TOTAL	**1482.65**	

Calstock Parish Council
Receipts and Payments Forecast
All Cost Centre and Codes Between 01-04-2026 and 31-08-2026

Amenities

		Receipts					Payments					Net Position
Code	Title	Budgeted	Actual	Forecast	Total	Variance	Budgeted	Actual	Forecast	Total	Variance	+/- under/ overspend
1	Precept	54,500.00	27,250.00	27,250.00	54,500.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
2	Parking Charges & Permits	7,000.00	2,535.93	6,775.00	9,310.93	2,310.93	2,000.00	794.00	1385	2,179.00	-179.00	2,131.93
12	General Equipment Purcahse	0.00	0.00			0.00	1,000.00	108.00	583.59	691.59	308.41	308.41
13	General Repairs & Maintenance	0.00	200.00		200.00	200.00	1,000.00	343.93	581	924.93	75.07	275.07
14	Toilets Equipment & Consumables	0.00	0.00			0.00	1,000.00		581	581.00	419.00	419.00
15	Toilets Repairs & Maintenance	0.00	0.00			0.00	21,500.00	10,112.53	11667.18	21,779.71	-279.71	-279.71
16	Toilets Utilities - Water	0.00	0.00			0.00	4,000.00	3,469.62	2450	5,919.62	-1,919.62	-1,919.62
17	Toilets Utilities - Electric	0.00	0.00			0.00	1,500.00	508.58	875	1,383.58	116.42	116.42
19	Car Parks Equipment & Consumables	0.00	0.00			0.00	500.00	125.00	287	412.00	88.00	88.00
20	Car Parks Repairs & Maintenance	0.00	0.00			0.00	11,000.00	8,801.96	400	9,201.96	1,798.04	1,798.04
21	Car Parks Business Rates	0.00	0.00			0.00	4,000.00	2,236.06	1860	4,096.06	-96.06	-96.06
22	Street Lighting	0.00	0.00			0.00	8,000.00	1,318.12	1710	3,028.12	4,971.88	4,971.88
23	Bins	0.00	0.00			0.00	6,000.00	1,780.27	500	2,280.27	3,719.73	3,719.73
	Sub total	**61,500.00**	**29,985.93**	**34,025.00**	**64,010.93**	**2,510.93**	**61,500.00**	**29,598.07**	**22,879.77**	**52,477.84**	**9,022.16**	**11,533.09**

Burial

		Receipts					Payments					Net Position
Code	Title	Budgeted	Actual	Forecast	Total	Variance	Budgeted	Actual	Forecast	Total	Variance	+/- under/ overspend
24	Consumables & Maintenance	0.00	0.00			0.00	2,470.00	945.75	1,300.00	2,245.75	224.25	224.25
25	Utilities - Water	0.00	0.00			0.00	230.00	119.03	60.00	179.03	50.97	50.97
26	Utilities - Electric	0.00	0.00			0.00	0.00	0.00		0.00	0.00	0.00
27	Precept	0.00	0.00			0.00	0.00	0.00		0.00	0.00	0.00
28	Fees	9,000.00	5,755.00	5,250.00	11,005.00	2,005.00	530.00	0.00	480.00	480.00	50.00	2,055.00
	Sub total	**9,000.00**	**5,755.00**	**5,250.00**	**11,005.00**	**2,005.00**	**3,230.00**	**1,064.78**	**1,840.00**	**2,904.78**	**325.22**	**2,330.22**

Environment and Climate Change

		Receipts					Payments					Net Position
Code	Title	Budgeted	Actual	Forecast	Total	Variance	Budgeted	Actual	Forecast	Total	Variance	+/- under/ overspend
60	Public engagement, publicity & research	0.00	0.00			0.00	4,000.00	533.33	1,225.00	1,758.33	2,241.67	2,241.67
62	Precept	6,000.00	3,000.00	3,000.00	6,000.00	0.00	0.00	0.00		0.00	0.00	0.00
100	General Equipment & Materials	0.00					2,000.00	2,274.84	1,166.55	3,441.39	-1,441.39	-1,441.39
	Sub total	**6,000.00**	**3,000.00**	**3,000.00**	**6,000.00**	**0.00**	**6,000.00**	**2,808.17**	**2,391.55**	**5,199.72**	**800.28**	**800.28**

Finance and General Purposes

		Receipts					Payments					Net Position
Code	Title	Budgeted	Actual	Forecast	Total	Variance	Budgeted	Actual	Forecast	Total	Variance	+/- under/ overspend
38	TVC Rent & Rates	0.00	0.00			0.00	6,500.00	3,275.62	3,190.00	6,465.62	34.38	34.38
39	Consumables & Postage	0.00	0.00			0.00	850.00	249.45	480.00	729.45	120.55	120.55
40	IT Equipment	0.00	0.00			0.00	1,300.00	0.00	1,500.00	1,500.00	-200.00	-200.00
41	IT Running Costs	0.00	0.00			0.00	3,500.00	1,859.06	1,795.00	3,654.06	-154.06	-154.06
42	Insurance	0.00	0.00			0.00	7,035.00	6,607.91	1,735.00	8,342.91	-1,307.91	-1,307.91
43	Grants Given	0.00	0.00			0.00	5,000.00	1,800.00	1,000.00	2,800.00	2,200.00	2,200.00
44	Vehicles Leases & Purchase	0.00	0.00			0.00	0.00	0.00		0.00	0.00	0.00
45	Vehicle Running Costs	0.00	0.00			0.00	6,700.00	3,495.47	3,500.00	6,995.47	-295.47	-295.47
46	Subscriptions & Fees	0.00	0.00			0.00	6,200.00	4,491.19		4,491.19	1,708.81	1,708.81
47	Waste Removal	0.00	0.00			0.00	1,500.00	714.24	910.00	1,624.24	-124.24	-124.24
48	Miscellaneous Expenses	0.00	0.00			0.00	250.00	2,500.00	125.00	2,625.00	-2,375.00	-2,375.00
49	Precept	55,000.00	27,500.00	27,500.00	55,000.00	0.00	0.00	0.00		0.00	0.00	0.00
51	Grants and Donations Received	0.00	1,040.00		1,040.00	1,040.00	0.00	0.00		0.00	0.00	1,040.00
54	VAT Refund	25,863.39	0.00			-25,863.39	0.00	0.00		0.00	0.00	-25,863.39
55	Miscellaneous Income	100.00	107.30	100.00	207.30	107.30	0.00	0.00		0.00	0.00	107.30
67	Bank Interest	1,500.00	1,377.56	750.00	2,127.56	627.56	0.00	0.00		0.00	0.00	627.56
71	Tools Purchase	0.00	0.00			0.00	1,000.00	499.89	500.00	999.89	0.11	0.11
72	Tools Maintenance	0.00	0.00			0.00	1,000.00	921.70	1,890.00	2,811.70	-1,811.70	-1,811.70
73	Tool Hire	0.00	50.00		50.00	50.00	500.00	25.00	250.00	275.00	225.00	275.00
74	Precept EMR	49,000.00	24,500.00	24,500.00	49,000.00	0.00	0.00	0.00		0.00	0.00	0.00
76	Materials for Workforce	0.00	0.00			0.00	6,400.00	1,414.15	2,625.00	4,039.15	2,360.85	2,360.85
77	Building Improvements	0.00	0.00			0.00	500.00	235.00	500.00	735.00	-235.00	-235.00
81	Legal fees	0.00	0.00			0.00	4,000.00	146.50	2,800.00	2,946.50	1,053.50	1,053.50
92	Electric Workshop and Stores	0.00	0.00			0.00	500.00	153.46	291.69	445.15	54.85	54.85
93	Election Costs	0.00	0.00			0.00	0.00	0.00	0.00	0.00	0.00	0.00
94	Chair's Allowance	0.00	0.00			0.00	400.00	79.57	200.00	279.57	120.43	120.43
95	Chapel Running Costs	0.00	0.00			0.00	150.00	0.00	50.00	50.00	100.00	100.00
97	Grants	0.00	0.00			0.00	0.00	0.00		0.00	0.00	0.00
98	Rent and Fees	0.00	0.00			0.00	2,000.00	0.00	0.00	0.00	2,000.00	2,000.00
99	Surveys and Safety Measures	0.00	0.00			0.00	1,200.00	495.00	750.00	1,245.00	-45.00	-45.00
	Sub total	**131,463.39**	**54,574.86**	**52,850.00**	**107,424.86**	**-24,038.53**	**56,485.00**	**28,963.21**	**24,091.69**	**53,054.90**	**3,430.10**	**-20,608.43**

Personnel

		Receipts					Payments					Net Position
Code	Title	Budgeted	Actual	Forecast	Total	Variance	Budgeted	Actual	Forecast	Total	Variance	+/- under/ overspend
4	Precept	183,000.00	91,500.00	91,500.00	183,000.00	0.00	0.00	0.00			0.00	0.00
5	Salaries	0.00	0.00			0.00	105,000.00	46,420.11	61,250.00	107,670.11	-2,670.11	-2,670.11
6	Pensions	0.00	0.00			0.00	36,000.00	11,404.79	21,000.00	32,404.79	3,595.21	3,595.21
7	Tax & NI	0.00	0.00			0.00	36,000.00	12,544.91	21,000.00	33,544.91	2,455.09	2,455.09
8	Staff Clothing & PPE	0.00	0.00			0.00	500.00	735.40		735.40	-235.40	-235.40
9	Staff Training, Expenses & Mileage	0.00	0.00			0.00	1,500.00	440.00	780.00	1,220.00	280.00	280.00
10	Councillor Costs & Allowances	0.00	0.00			0.00	100.00	173.00		173.00	-73.00	-73.00
11	Consultancy General	0.00	0.00			0.00	4,000.00	1,650.00	2,310.00	3,960.00	40.00	40.00
82	Vetting	0.00	0.00			0.00	120.00	0.00	60.00	60.00	60.00	60.00
	Sub total	**183,000.00**	**91,500.00**	**91,500.00**	**183,000.00**	**0.00**	**183,220.00**	**73,368.21**	**106,400.00**	**179,768.21**	**3,451.79**	**3,451.79**

Recreations

		Receipts					Payments					Net Position
Code	Title	Budgeted	Actual	Forecast	Total	Variance	Budgeted	Actual	Forecast	Total	Variance	+/- under/ overspend
29	Equipment	0.00	0.00			0.00	0.00	0.00			0.00	0.00
30	Consumables & Maintenance	2,530.00	2,582.25		2,582.25	52.25	4,000.00	2,518.45	2,200.00	4,718.45	-718.45	-666.20
31	Utilities - Water	0.00	0.00			0.00	500.00	208.00	273.00	481.00	19.00	19.00
32	Utilities - Electric	0.00	0.00			0.00	500.00	293.70	385.00	678.70	-178.70	-178.70
33	Precept	0.00	0.00			0.00	0.00	0.00		0.00	0.00	0.00
34	Fees & Rents	4,500.00	1,876.50	1,200.00	3,076.50	-1,423.50	860.00	764.25	65.00	829.25	30.75	-1,392.75
	Sub total	**7,030.00**	**4,458.75**	**1,200.00**	**5,658.75**	**-1,371.25**	**5,860.00**	**3,784.40**	**2,923.00**	**6,707.40**	**-847.40**	**-2,218.65**

Summary

	Budgeted	Actual			Variance	Budgeted	Actual	Forecast	Total	Variance	Net Position
NET TOTAL	**397,993.39**	**189,274.54**	**187,825.00**	**377,099.54**	**-20,893.85**	**316,295.00**	**139,586.84**	**160,526.01**	**300,112.85**	**16,182.15**	**-4,711.70**
VAT				*25,863.39*					*7,954.45*		
GROSS TOTAL				**402,962.93**					**308,067.30**		