Calstock Parish Council
Miss Clare Bullimore, Clerk to the Council
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ANNUAL MEETING Tuesday 12 May 2026, in the Tamar Valley Centre, at 1900.

Minutes of Calstock Parish Council's Annual Meeting held on Tuesday 12 May 2026 at 1900 in the Tamar Valley Centre

Those present were:

Councillors: Cllr Alford, Cllr Boreham, Cllr Clarke, Cllr Greenwood, Cllr Kirk, Cllr Ledger, Cllr Letchford, Cllr Marley, Cllr O'Brien, Cllr Newton Chance, Cllr Spurr, Cllr Tilbury, Cllr Wakem (Chair), Cllr Warwick, Cllr Wells, Cllr Wilkes.

Staff: Clare Bullimore, Clerk

1-26/27 **Election of Chair for 2026-27 and Declaration of Acceptance of Office**
Resolved that Cllr Wakem is elected as Chair of the Parish Council. Proposed: Cllr Newton Chance, seconded: Cllr Spurr – unanimous.

The declaration of acceptance of office was duly signed.

2-26/27 **Election of Vice Chair for 2026-27 and Declaration of Acceptance of Office**
Resolved that Cllr Warwick is elected as Vice Chair of the Parish Council. Proposed: Cllr Newton Chance, seconded: Cllr Spurr – unanimous.

The declaration of acceptance of office was duly signed.

3-26/27 **Confirmation of Acceptance of Office of Delaware Ward Member (Co-opted) from Carol O'Brien**
The Clerk confirmed that Carol O'Brien has signed the Acceptance of Office as a Co-opted member of the Delaware Ward.

4-26/27 **Apologies for absence**
Apologies were accepted from Cllr Trapp (family commitments), Cllr Polglase (work commitments).
Cllr Angus Black wished his apologies to be noted.

5-26/27 **Declarations and dispensations of members' interests in agenda items**
Resolved that Cllr Wells have a dispensation to speak on the item regarding a storage container at St Ann's Chapel but he did not take part in the voting.

6-26/27 **Public participation**.
None.

7-26/27 **Resolve that Calstock Parish Council continues to meet the eligibility criteria to enable it to adopt the General Power of Competency: 14 of 19 seats, and therefore two thirds, are filled by elected members and the Clerk holds the Certificate in Local Council Administration [Assertion 1 of Annual Governance and Accountability Return (AGAR)].**

Resolved that the Parish Council confirms it meets the eligibility criteria for the General Power of Competency and remains able to exercise this power. Proposed: Cllr Newton Chance; seconded: Cllr Boreham – unanimous.

8-26/27 Approve minutes of the last meeting: 14-04-2026 and the Annual Parish Meeting held on 05-05-2026

Resolved that the minutes of the last meeting held on 14 April 2026 and the Parish meeting held on 05 May 2026 are approved. Proposed: Cllr Wells Seconded: Cllr Tilbury - approved by all those present at the last meetings.

9-26/27 Note and approve the actions/expenditure/recommendations of the following Committee meetings:

Resolved that the actions/expenditure and recommendations of the following committee meetings are approved. Proposed: Cllr Wilkes, Seconded: Cllr Letchford - unanimous.

- Planning Committee, 21-04-2026
- Environment and Climate Emergency Committee, 21-04-2026

10-26/27 Matters arising:

- Situation arising for the disposal of items stored in the council's garage, 2016. The Clerk reported that the matter has been raised as a formal complaint by Mr and Mrs Hobbs holding the council responsible for the disposal of their property without due care to administration processes. The Clerk has sent them a copy of the Complaints Procedure. Mr and Mrs Hobbs have stated that they will attend the meeting in June. Resolved that Cllr Newton Chance is nominated as the member to represent the Council. Proposed: Cllr Warwick; seconded: Cllr Tilbury - unanimous. The Clerk will circulate a chronology and copy of the complaints procedure to the Council and Mr and Mrs Hobbs before the meeting in June.
- Reintroduction of weed treatment – it was noted that a letter from Cornwall Council was received acknowledging that not enough time was given for a full consultation on the use of glyphosate and that they will review their position.

11-26/27 Clerk's information:

- CIL payment received for PA19/01228 and PA24/05080 for £8748.39 – this item was noted.
- The field at Calstock to be open for parking for the St Lukes Hospice Gardens, 24 may 2026 – this item was noted.

12-26/27 New Correspondence:

- Ruth Kelly, Secretary of Gunnislake Community Matters: request to hold a Big Community Lunch in the form of a Teddy Bear's Picnic on Fosters Field, 06 June 2026 (public liability insurance held by GCM) – this request was approved. Clerk to remind them about single use plastic.
- Delaware Pre-School – request to use Millennium Green for their sports day on 17 July 2026 - this request was approved.

13-26/27 Councillor Attendance 2025-2026 to note

Cllr Wakem thanked Councillors for their attendance last year and the time they put into council business.

14-26/27 Determine the time and place of ordinary meetings of the full council up to and including the next annual meeting: to resolve that Full Council Meetings will continue to be held on the second Tuesday of the month in the Tamar Valley Centre at 1900 and

other Committee Meetings to be held on Tuesdays (except in extenuating circumstances or when an Extraordinary General Meeting is required)
Resolved that Council meetings will continue to be held on Tuesday evenings where possible, with Full Council meetings taking place on the second Tuesday of each month and the Annual Parish Meeting on the first Tuesday in May. Proposed: Cllr Newton Chance; seconded: Cllr Wilkes – unanimous.
The Clerk to confirm this in writing to the staff of the Tamar Valley Centre.

15-26/27 Elect the Committees of the Council

Resolved that the following committees be elected:

Standing Committees – budget holding:

- Amenities, Roads and Transport
- Burial
- Environment and Climate Emergency
- Finance and General Purposes
- Personnel
- Planning
- Recreation and Open Spaces

Advisory Committees:

- Policy Scrutiny

Proposed: Cllr Wilkes seconded: Cllr Newton Chance – unanimous.

16-26/27 To delegate Terms of Reference to each committee to review and recommend to the Full Council after the committee has met
Resolved that Committees review their Terms of Reference and recommend them to the next Full Council meeting following their committee meeting. Proposed: Cllr Warwick; seconded: Cllr Wilkes– unanimous.

17-26/27 Appointment of members onto committees, with voting rights – any committees with Community Member's with voting rights to be appointed by Full Council after the first committees meeting following the annual meeting with the Chair and Vice chair are ex officio voting members of all committees
Resolved to appoint the following committee memberships:

- Amenities, Roads and Transport: Roger Alford, Terry Letchford, Alex Polglase, John Wells
- Burial: Roger Alford, Mike Greenwood, Chris Wilkes, John Wells
- Environment and Climate Emergency: Ben Marley, Richard Newton Chance, Phil Spurr
- Finance and General Purposes: Gill Boreham, Jon Tilbury, Roger Alford, Richard Newton Chance, John Wells
- Planning: Carol O'Brien, Gill Boreham, Ben Marley, Roger Alford, Richard Newton Chance, Mike Greenwood, Ken Trapp, Chris Wilkes, Terry Letchford, Chris Clarke, Dorothy Kirk
- Recreation and Open Spaces: Jon Tilbury, Mike Greenwood, Ken Trapp, Chris Clarke, Tracy Ledger, Phil Spurr
- Policy Scrutiny: Ken Trapp, Richard Newton Chance, Gill Boreham.

Proposed: Cllr Wilkes; seconded: Cllr Spurr – unanimous.

18-26/27 Appointment of members to Personnel Committee
Resolved to appoint the following Personnel Committee Membership:

Jim Wakem, Mark Warwick, Carol O'Brien, Gill Boreham, Ken Trapp, Tracy
Proposed: Cllr Wilkes; seconded: Cllr Alford – unanimous.

19-26/27 Review and adoption of Standing Orders Financial Regulations and Code of Conduct
Resolved to adopt the Standing Orders, Financial Regulations and Code of Conduct with no amendments. Proposed: Cllr Newton Chance, seconded: Cllr Wilkes – unanimous.

20-26/27 Review delegation arrangements to committees (all), staff and others
Resolved that the delegation policy was reviewed and approved. Proposed: Cllr Wilkes; seconded: Cllr Wells - unanimous.

21-26/27 Review of arrangements (including legal agreements) with other local authorities, not-for profit bodies and businesses

The current arrangements for the following agreements were reviewed with no issues raised.

- Tamar Community Trust Management Plan – Calstock Bridge
- Transferable Skills Training and Work Experience
- Tamar Valley National Landscape – hire agreement for Nature Recovery Equipment

22-26/27 Review of representation on, or work with, external bodies and that representatives will report back to the Full Council
Resolved that the following members be appointed as the Parish Council's representatives to external bodies, and that they report back to Full Council and/or a relevant committee:

- Calstock Footpath Society – Chair of Council Calstock
- Calstock Village Hall Committee – Phil Spurr
- Delaware Community Learning Centre/Pre School – Ken Trapp
- Devon and Cornwall Crime Commissioner Advocate Panel – John Wells
- Devon and Cornwall Rail Partnership – Dorothy Kirk
- Drip Drip – Ben Marley
- Harrowbarrow Hall Committee – Tracy Ledger
- Harrowbarrow and Metherell Community Shop – Chair of the Council
- Parish Archive Trust – Roger Alford
- Plymouth National Marine Park – Richard Newton Chance
- Port of Plymouth Marine Liaison Committee – Richard Newton Chance
- Tamar Catchment Partnership – Richard Newton Chance
- Tamar to Moor Community Area Partnership – John Wells
- Tamar Valley Line Forum – Dorothy Kirk
- Tamar Vally National Landscape Partnership – *appointed by the TVNL currently the Chair of the ECE Committee*
- Twinning with Petrykivka – Chair of Council, Gill Boreham, John Wells

Proposed: Cllr Wilkes, seconded: Cllr Newton Chance - unanimous.

23-26/27 Confirmation of arrangements for insurance cover in respect of all insured risks
The Clerk confirmed the following insurance cover is in place for the coming year:

- Zurich, three year contract
- Westinsure – pontoon and footbridge
- PSP Group – vehicle cover

24-26/27 Review of Asset Register

The Asset Register was delegated to the Finance and General Purposes Committee to review.

25-26/27 Review of the Council's and/or staff subscriptions to other bodies
The Clerk had prepared and disseminated a list of the Council's subscriptions to other bodies. This was reviewed with no issues raised.

26-26/27 Review and approve the Council's regular payments
The Clerk had prepared and disseminated a list of the regular payments being made (direct debits, standing orders and regular payments) – noted with no issues.

27-26/27 Review and approve the Council's Press and Media Policy and Social Media Policy
Resolved to approve the Council's Press and Media Policy and Social Media Policy.
Proposed: Cllr Wilkes, seconded: Cllr Wells – unanimous.

28-26/27 Note that the Data Breach Policy, Data Retention Policy and Information Technology Policy were approved at the Full Council Meeting held on 13-01-2026.
It was noted that the Data Breach Policy, Data Retention Policy and Information Technology Policy had been reviewed in January and no amendments were required.
Proposed: Cllr Wilkes, seconded: Cllr Wells - unanimous.

29-26/27 Review of the Council's employment policies and procedures
Resolved to approve the employment policies and procedures and for the Personnel Committee to oversee any necessary amendments and recommend these to the Full Council as appropriate:

- Absence Management Policy,
- Annualised Hours Policy,
- Disciplinary Procedures
- Equality and Diversity Policy
- Grievance Policy
- Health and Safety Policy
- Leave Entitlement Policy
- Recruitment and Retention Policy
- Staff Support and Appraisal Policy
- TOIL Policy
- Work Vehicle and Driving Policy

Proposed: Cllr Boreham, seconded: Cllr Spurr – unanimous.

30-26/27 For the Council to Confirm that effective financial management has been in place all year including, in line with the Practitioners' Guide 2025 (Governance and Accountability for Smaller Authorities in England, Smaller Authorities Proper Practices Panel):
Resolved that the Parish Council has maintained effective financial management throughout the year in accordance with its Financial Regulations, and that it has taken all reasonable steps to ensure that no actual or potential matters of non-compliance with laws, regulations or proper practice have arisen. Specifically:

- arrangements for Banking Reconciliation: the Responsible Financial Officer sends copies of banking statements and accounts summary to the Chair of F&GP each month (Assertion 1);
- an effective systems of internal audit has been maintained: the Full Council receives a summary of accounts each month including all payments and receipts and bank balances (Assertion1);
- the precept was set in line with good practice (Assertion 1);

- spending has been done within existing powers: the council has resolved that it meets the criteria to hold the General Power of Competence (Assertion 1);
- the F&GP Committee meets at least quarterly (Assertion 1);
- all reasonable steps have been taken to ensure compliance with laws/regulations and codes of practice (Assertion 3);
- the notice of completion of 2024-25 external auditor's work on the annual return has been published on the website from 15-08-2025 when the notice was received (Assertion 4);
- No matters were raised on conclusion of the 2024-25 review (Assertion 7);
- F&GP Committee and Full Council received bank statements and reconciliation reports showing balances as at 31-03-26 (Assertion 1).

Proposed: Cllr Warwick; seconded: Cllr Newton Chance - unanimous.

31-26/27 To resolve that Assertion 8 has been met and that the Council has considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year end, have a financial impact on the body and where appropriate have included them in the financial statements

- **To review the risk register**
- **To resolve that no risks were identified**.

Resolved that assertion 8 has been met during the year, as outlined above and that no litigation, liabilities or commitments, events or transactions have arisen after the financial year which would adversely affect the financial statements; subject to the Risk Register being thoroughly reviewed by the Finance and General Purposes Committee. Proposed: Cllr Newton Chance; seconded: Cllr Warwick – unanimous.

32-26/27 To confirm that the banking mandate will remain as the as the Chair of the Council; the Chair of the Finance and General Purposes Committee and the Clerk/Responsible Financial Officer.

Resolved that the banking mandate will remain unchanged, with the authorised signatories being the Chair of the Parish Council and the Chair of the Finance and General Purposes Committee and the Clerk/Responsible Financial Officer. Proposed: Cllr Newton Chance; seconded: Cllr Wilkes – unanimous.

33-26/27 To approve the Grant Awarding Policy (amended to reflect the Terms of Reference for the ECE Committee)

Resolved to approve the Grant Awarding Policy. Proposed: Cllr Tilbury, seconded: Cllr Wells - unanimous.

34-26/27 To defer the review of the Complaints Procedure as a complaint has been noted and the current procedure issued

It was agreed to defer the review of the Complaints Procedure as a formal complaint has been made and the complainants have been sent the current procedure.

35-26/27 Request from Outside Services to purchase a storage container and associated costs to securely store the nature recovery tools – up to £2000

Resolved to purchase a storage container for the Outside Services at approximately £2000 to store tools and machinery more securely. Proposed: Cllr Newton Chance, seconded: Cllr Alford – unanimous.

36-26/27 Request from St Ann's Community Group/Tamar Valley Fete to site a 20ft storage container adjacent to the Changing Rooms, King George V Field St Ann's Chapel.

Cllr Wells was given dispensation to speak. He explained that the storage container is required as the changing rooms are full of items from the St Ann's Community Group and/or Fete.

Resolved to allow a storage container in St Ann's Chapel. Proposed: Cllr Warwick, seconded: Cllr Alford - unanimous.

37-26/27 To agree the Standing Items for Full Council Meetings:
Resolved to agree that the following will be standing items on the agenda for Full Council meetings:

- Environment and Climate Change Information
- A390/Speedwatch
- Cornwall Council Report
- Reports from members representing the parish council on the committees or at meetings of other organisations

Proposed: Cllr Wilkes; seconded: Cllr Alford – unanimous.

38-26/27 Approve payment list, summary of accounts and summary of receipts and payments
Resolved to approve the payment list, summary of accounts and the cost centres.
Proposed: Cllr Wilkes, seconded: Cllr Warwick – unanimous.

39-26/27 Dates of future committee meetings

- 19-05-2026 – Planning (time to be confirmed)
- 19-05-2026 – ECE, 1900
- 26-05-2026 – F&GP (time to be confirmed)
- 26-05-2026 – Recreations (to be confirmed if ROSPA reports have been received)

40-26/27 Urgent information (not to be voted on)
The Clerk reported that a homeless person has moved from Calstock but is now near the TVC and staff working in the building have been advised not to be lone working.

Cornwall East-Sub Area Planning Committee – it was reported that the Lower Metherell application for 6 dwellings was approved by Cornwall Council. Although this was not the outcome the Parish Council wanted, thanks were noted to Cllr Trapp and Cllr Black (Cornwall Divisional Member) for representing the Parish.

The meeting closed at: 1948.

Signed: …… Date: ……

Calstock Parish Council Summary of Payments 01-04-2026-30-04-2026				
Vouche	Description	Supplier	Net £	Notes/Minute Reference
1	Water Calstock toilets	South West Water	320.92	
2	Rates Calstock BR CP	Cornwall Council	100.41	
3	Rates TVC	Cornwall Council	85.62	
4	Rates Gunnislake Toilets	Cornwall Council	128.39	
5	Rates Harrowbarrow CP	Cornwall Council	152.26	
6	Staff clothing	GB Tool Hire & Clothing Ltd	40.68	
7	Waste Collection	Sparlings Recycling	95.04	
8	Consultancy Support	task-it.com	300	
9	Bench	timberstore	786	
10	Materials for Workmen	timberstore	6.56	
11	Materials for Workmen	timberstore	10.8	
12	Materials for Workmen	timberstore	41.75	
13	Materials for Workmen	timberstore	25.75	
14	Materials for Workmen	timberstore	569.15	
15	Vehicle Fuel	Allstar	231.5	
16 17 18 19	Salaries	Staff	8316.44	
20	Pensions	Cornwall Council	2889.34	
21	Google G Suite	Google	11.8	
22	Google G Suite	Google	75.6	
23	Google G Suite	Google	123.9	
24	Vehicle maintenance	Motor Parts Direct	0.88	
25	Web Site Service	SeaDog IT	48	
26	Toilet Hygiene	Danfo UK Ltd	1918.12	
27	Materials for Workmen	Trewartha, Gregory and Doidge Ltd	327.49	
28	Materials for Workmen	Radland Building Supplies	63.3	
29	Vehicle maintenance	C H Mowers	61	
30	Vehicle maintenance	Tyre and Wheel Services Ltd	337.72	
31	Car Parking Patrols	Cornwall Council	147.75	
32	Water St Annes PF	South West Water	18.52	
33	Materials for Workmen	Woodhouse Garden Machinery	226.7	
34	Water Calstock Cemetery	South West Water	12.58	
35	Electric Gunnislake Toilets	Corona Energy	31.13	
36	Electric Calstock Toilets	Corona Energy	69.32	
37	Consumables	Amazon Business Services Europe	9.98	
38	Consumables	Amazon Business Services Europe	41.94	
39	Consumables	Amazon Business Services Europe	16.38	
40	Electric St Anns Pavilion	Pozitive Energy	29.5	
41	Vehicle maintenance	Motor Parts Direct	5	
42	VOIP Phone	Voipfone	48	
43	Grant	Harrowbarrow and Methereall Communi	300	
44	Vehicle maintenance	Drakewalls Garage	267.3	
45	Wallgate Contract	Wallgate	1146.6	Annual fee, Full Council approval 14-04-2026 ref 292-25/26
46	CALC Annual Subscription	Cornwall ALC Ltd	2602.93	Annual fee, Full Council approval 14-04-2026 ref 291-25/26
47	Insurance	Zurich	5385.59	Annual fee, Full Council approval 14-04-2026 ref 293-25/26
48	Water Gunnislake Toilets	South West Water	104.45	
49	Materials for Workmen	Anton Coaker English Timber Ltd	160.8	
50	Grant	Gunnislake Woodland Way Centre	500	
51	Public Lighting Calstock	SSE Energy Solutions	187.51	
52	Electric Workshop	British Gas	57.27	
53	Vehicle Fuel	Allstar	168.08	
54	Commemorative Gift	Dartprint Ltd	48	
55	Materials for Workmen	Mole Valley Farmers	74	
56	Water tap on Calstock Quay	Wave	5.21	
57	Tax & NI	HMRC	2991.59	
58	Mobile phone	Lebara Mobile	4.95	
59	Refund	EDF Energy	-29.97	
60	Staff clothing	GB Tool Hire & Clothing Ltd	231.72	
61	Consultancy Support	Greenscombe Accounting Ltd	36	
62	Materials for Workmen	Amazon Business Services Europe	99.98	
63	Materials for Workmen	Amazon Business Services Europe	19.99	
64	Materials for Workmen	Amazon Business Services Europe	151.96	
65	Materials for Workmen	Amazon Business Services Europe	29.99	
			32269.17	

Casltock Parish Council
Receipts 01-04-2026 - 30-04-2026

Voucher	Cost Centre	Description	Net £	Notes
1	Amenities	Car Parking Permit	11.00	
2	Amenities	Car Parking Permit	11.00	
3	Amenities	Car Parking Permit	11.00	
4	Amenities	Car Parking Permits	11.00	
6	Amenities	Car Parking Fees Gunnislake	334.81	
10	Amenities	Car Parking Permit	11.00	
13	Amenities	Car Parking Permit	70.00	
5	Burial	Interment	150.00	
15	Burial	Interment	150.00	
14	Burial	Interment	150.00	
12	EMR	CIL Payment	8748.39	
7	Finance	Precept	173750.00	
8	Finance	Bank Interest	583.81	
9	Finance	Bank Interest	793.75	
11	Finance	VAT Refund	0.00	
			184,785.76	

Accounts Summary as at 30-04-2026		*2026-27 Precept Total*	*Committed Spend*
Current Account	**£143,684.03**		
Petty Cash	**£78.40**		
General Reserves Account	**£125,348.38**		
Earmarked Reserves Account			
Cemetery and Chpael Maintenance *	£15,447.11	£10,000	
Calstock Village Pontoon	£9,000.00	£0	
Capital Works	£22,186.81	£0	£12081.77 Solar Panels
Car Park Maintenance and Amenities	£17,717.00	£13,000	
CIL	£24,737.50	ad hoc	£11858 Zip Wire
Election Costs	£1,000.00	£2,000	
Environmental Work	£858.34		
Footbridge, Wetlands	£6,000.00	£0	
Outside Services	£7,432.96	£5,000	
Playground equipment	£56,934.17	£19,000	£7500 Zipwire Harrowbarrow
Staffing	£7,000.00	Agreed to hold as a contingency	
	£168,313.89	***£49,000.00***	
Cash in hand	**£437,424.70**		
Expenditure budgeted	316,295.00		
Income budgeted	£397,993.39		
Total	***£436,048***		

As authorities have no legal powers to hold revenue reserves other than those for reasonable working capital needs, or for specifically earmarked purposes, whenever an authority's year-end general reserve is less than three months or more than twelve months of net revenue expenditure an explanation should be provided to the external auditor [Smaller Authorities Proper Practices Panel - 2025]

Calstock Parish Council
Summary of Receipts and Payments
All Cost Centre and Codes Between 01-04-2025 and 30-04-2026

Amenities

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- under/ overspend
1	Precept	54,500.00	27,250.00	-27,250.00	0.00	0.00	0.00	0.00
2	Parking Charges & Permits	7,000.00	459.81	-6,540.19	2,000.00	147.75	1,852.25	-4,687.94
12	General Equipment Purcahse	0.00	0.00	0.00	1,000.00	0.00	1,000.00	1,000.00
13	General Repairs & Maintenance	0.00	0.00	0.00	1,000.00	0.00	1,000.00	1,000.00
14	Toilets Equipment & Consumables	0.00	0.00	0.00	1,000.00	0.00	1,000.00	1,000.00
15	Toilets Repairs & Maintenance	0.00	0.00	0.00	21,500.00	2,553.93	18,946.07	18,946.07
16	Toilets Utilities - Water	0.00	0.00	0.00	4,000.00	425.37	3,574.63	3,574.63
17	Toilets Utilities - Electric	0.00	0.00	0.00	1,500.00	95.65	1,404.35	1,404.35
19	Car Parks Equipment & Consumables	0.00	0.00	0.00	500.00	0.00	500.00	500.00
20	Car Parks Repairs & Maintenance	0.00		0.00	11,000.00	0.00	11,000.00	11,000.00
21	Car Parks Business Rates	0.00	0.00	0.00	4,000.00	381.06	3,618.94	3,618.94
22	Street Lighting	0.00	0.00	0.00	8,000.00	156.26	7,843.74	7,843.74
23	Bins	0.00	0.00	0.00	6,000.00	0.00	6,000.00	6,000.00
	Sub total	**61,500.00**	**27,709.81**	**-33,790.19**	**61,500.00**	**3,760.02**	**57,739.98**	**23,949.79**

Burial

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- under/ overspend
24	Consumables & Maintenance	0.00	0.00	0.00	2,470.00	527.04	1,942.96	1,942.96
25	Utilities - Water	0.00	0.00	0.00	230.00	12.58	217.42	217.42
26	Utilities - Electric	0.00	0.00	0.00	0.00	0.00		0.00
27	Precept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
28	Fees	9,000.00	450.00	-8,550.00	530.00	0.00	530.00	-8,020.00
	Sub total	**9,000.00**	**450.00**	**-8,550.00**	**3,230.00**	**539.62**	**2,690.38**	**-5,859.62**

Ear Marked Reserves

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- under/ overspend
83	Calstock Village Pontoon							
84	Capital Works							
85	Playground Equipment							
86	Cemetery and Chapel Work							
87	Skateboard Park							
88	Car Parks							
89	Footbridge, Wetlands							
90	Outside Services							
91	CIL		8,748.39	8,748.39				8,748.39
101	Environmental projects							
103	Election Costs							
		0.00	**8,748.39**	**8,748.39**				**8,748.39**

Environment and Climate Change

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- under/ overspend
60	Public engagement, publicity & research	0.00	0.00	0.00	4,000.00		4,000.00	4,000.00
62	Precept	6,000.00	3,000.00	-3,000.00	0.00	0.00	0.00	-3,000.00
100	General Equipment & Materials	0.00			2,000.00	998.95	1,001.05	1,001.05
	Sub total	**6,000.00**	**3,000.00**	**-3,000.00**	**6,000.00**	**998.95**	**5,001.05**	**2,001.05**

Finance and General Purposes

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- under/ overspend
38	TVC Rent & Rates	0.00	0.00	0.00	6,500.00	85.62	6,414.38	6,414.38
39	Consumables & Postage	0.00	0.00	0.00	850.00	56.92	793.08	793.08
40	IT Equipment	0.00	0.00	0.00	1,300.00	0.00	1,300.00	1,300.00
41	IT Running Costs	0.00	0.00	0.00	3,500.00	295.42	3,204.58	3,204.58
42	Insurance	0.00	0.00	0.00	7,035.00	5,385.59	1,649.41	1,649.41
43	Grants Given	0.00	0.00	0.00	5,000.00	800.00	4,200.00	4,200.00
44	Vehicles Leases & Purchase	0.00	0.00	0.00	0.00	0.00	0.00	0.00
45	Vehicle Running Costs	0.00	0.00	0.00	6,700.00	842.07	5,857.93	5,857.93
46	Subscriptions & Fees	0.00	0.00	0.00	6,200.00	2,251.19	3,948.81	3,948.81
47	Waste Removal	0.00	0.00	0.00	1,500.00	79.20	1,420.80	1,420.80
48	Miscellaneous Expenses	0.00	0.00	0.00	250.00	0.00	250.00	250.00
49	Precept	55,000.00	27,500.00	-27,500.00	0.00	0.00	0.00	-27,500.00
51	Grants and Donations Received	0.00	0.00	0.00	0.00	0.00	0.00	0.00
54	VAT Refund	25,863.39	0.00	-25,863.39	0.00	0.00	0.00	-25,863.39
55	Miscellaneous Income	100.00	0.00	-100.00	0.00	0.00	0.00	-100.00
67	Bank Interest	1,500.00	1,377.56	-122.44	0.00	0.00	0.00	-122.44
71	Tools Purchase	0.00	0.00	0.00	1,000.00	0.00	1,000.00	1,000.00
72	Tools Maintenance	0.00	0.00	0.00	1,000.00	249.92	750.08	750.08
73	Tool Hire	0.00	0.00	0.00	500.00	0.00	500.00	500.00
74	Precept EMR	49,000.00	24,500.00	-24,500.00	0.00	0.00	0.00	-24,500.00
76	Materials for Workforce	0.00	0.00	0.00	6,400.00	446.95	5,953.05	5,953.05
77	Building Improvements	0.00	0.00	0.00	500.00	0.00	500.00	500.00
81	Legal fees	0.00	0.00	0.00	4,000.00	0.00	4,000.00	4,000.00
92	Electric Workshop and Stores	0.00	0.00	0.00	500.00	26.00	474.00	474.00
93	Election Costs	0.00	0.00	0.00	0.00	0.00	0.00	0.00
94	Chair's Allowance	0.00	0.00	0.00	400.00	40.00	360.00	360.00
95	Chapel Running Costs	0.00	0.00	0.00	150.00	0.00	150.00	150.00
97	Grants	0.00	0.00	0.00	0.00	0.00	0.00	0.00
98	Rent and Fees	0.00	0.00	0.00	2,000.00	0.00	2,000.00	2,000.00
99	Surveys and Safety Measures	0.00	0.00	0.00	1,200.00	0.00	1,200.00	1,200.00
	Sub total	**131,463.39**	**53,377.56**	**-78,085.83**	**56,485.00**	**10,558.88**	**45,926.12**	**-32,159.71**
	VAT Refund		**25,863.39**					
	Total		**79,240.95**					

Personnel

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- under/ overspend
4	Precept	183,000.00	91,500.00	-91,500.00	0.00	0.00	0.00	-91,500.00
5	Salaries	0.00	0.00	0.00	105,000.00	8,316.44	96,683.56	96,683.56
6	Pensions	0.00	0.00	0.00	36,000.00	2,889.34	33,110.66	33,110.66
7	Tax & NI	0.00	0.00	0.00	36,000.00	2,991.59	33,008.41	33,008.41
8	Staff Clothing & PPE	0.00	0.00	0.00	500.00	227.00	273.00	273.00
9	Staff Training, Expenses & Mileage	0.00	0.00	0.00	1,500.00	0.00	1,500.00	1,500.00
10	Councillor Costs & Allowances	0.00	0.00	0.00	100.00	0.00	100.00	100.00
11	Consultancy General	0.00	0.00	0.00	4,000.00	330.00	3,670.00	3,670.00
82	Vetting	0.00	0.00	0.00	120.00	0.00	120.00	120.00
	Sub total	**183,000.00**	**91,500.00**	**-91,500.00**	**183,220.00**	**14,754.37**	**168,465.63**	**76,965.63**

Recreations

		Receipts			Payments			Net Position
Code	**Title**	**Budgeted**	**Actual**	**Variance**	**Budgeted**	**Actual**	**Variance**	**+/- under/ overspend**
29	Equipment	0.00	0.00	0.00	0.00	0.00	0.00	0.00
30	Consumables & Maintenance	2,530.00	0.00	-2,530.00	4,000.00	0.00	4,000.00	1,470.00
31	Utilities - Water	0.00	0.00	0.00	500.00	21.79	478.21	478.21
32	Utilities - Electric	0.00	0.00	0.00	500.00	28.09	471.91	471.91
33	Precept	0.00	0.00	0.00	0.00	0.00	0.00	0.00
34	Fees & Rents	4,500.00	0.00	-4,500.00	860.00	0.00	860.00	-3,640.00
	Sub total	**7,030.00**	**0.00**	**-7,030.00**	**5,860.00**	**49.88**	**5,810.12**	**-1,219.88**

Summary

		Budgeted	Actual	Variance	Budgeted	Actual	Variance	Net Position
NET TOTAL		**397,993.39**	**184,785.76**	**-213,207.63**	**316,295.00**	**30,661.72**	**285,633.28**	**72,425.65**
VAT			*25,863.39*			*1,607.45*		
GROSS TOTAL			**210,649.15**			**32,269.17**		