Calstock Parish Council
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AMENITIES COMMITTEE, Tuesday 02 June 2026

Minutes of Calstock Parish Council's Amenities Committee, held on Tuesday 02 June 2026 in the Tamar Valley Centre at 1845.

Those present were: Cllr Wells (Chair), Cllr Wakem, Cllr Letchford.

1. **Elect Chair**
   It was **resolved** that Cllr Wells be elected Chair. Proposed: Cllr Letchford, seconded: Cllr Wakem.

2. **Review the Terms of Reference**
   It was **resolved** that the Terms of Reference be recommended to Full Council. Proposed: Proposed: Cllr Letchford, seconded: Cllr Wakem – all.

3. **Apologies**
   Cllr Alford, Cllr Warwick.

4. **Declarations of Members' Interests**
   None.

5. **Public Participation**
   None.

6. **Approve minutes of last meeting: 07-04-2026**
   It was **resolved** to approve the minutes of the meeting held on 07 April 2026. Proposed: Cllr Letchford, seconded: Cllr Wells - all.

7. **Matters Arising**
   - CAP Highways requests – it was confirmed by Cllr Wells that a request for Double Yellow Lines for the Orchard in Gunnislake was put forward from the Parish.
   - Tamar Valley Health – The Clerk feedback that the member of staff at the health centre had agreed the permits were reasonable without a concession and would ask for the practice to pay for some – no further action.

8. **New correspondence**
   - None

9. **Gunnislake car park sign overlays – new quote**
   It was **resolved** to agree the quote provided by the original company who provided the artwork unless the clerk can source a quote for less (the company who had originally said they could do the work no longer want the job, saying they are unable to edit the original file). Proposed: Cllr Letchford, seconded: Cllr Wakem - all.

10. Parking issues

Cllr Wakem – requested support for zig zags lines (or other initiative) on Commercial Road in Calstock to help ease some parking and pedestrian issues and allow wheelchair access into a local facility. There was discussion about a disabled bay but this may not provide a solution as a car may be parked legitimately but still blocking access. The Clerk will contact Highways to find out what the options are without the Council incurring costs and/or using up its one annual request to the CAP scheme.

Cllr Wells reported that putting double yellow lines from The Orchard to the Post Office in Gunnislake would not be possible under one TRO.

It was also agreed that a walk around Calstock should be scheduled to assess the parking issues in the village – the Clerk to schedule a meeting.

11. Salt bin request – Bealswood Road

It was **resolved** to turn the request down as it does not meet the criteria and would not serve enough residents but to assess if there is another location nearby that will be of more benefit to more residents. Proposed: Cllr Letchford, seconded: Cllr Wakem – all.

12. Review of Cost Centre Income, Expenditure and Forecasting

This item was noted with no issues raised.

The meeting closed: 1945

Signed: …….. Date: ……..