Calstock Parish Council

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Wednesday 04 December 2024

FULL COUNCIL AGENDA - Tuesday 10 December 2024
in the Tamar Valley Centre, at 1900.

1. Apologies for absence
2. Declarations and dispensations of members' interests in agenda items
3. Public participation
4. Approve minutes of last meeting 12-11-2024*
5. Note the actions/expenditure/recommendations of the following Committee meetings*
    - Planning Committee: 12-11-2024 & 19-11-2024
    - Environment and Climate Emergency Committee – 19-11-2024
    - F&GP Committee: 03-12-2024
6. Matters Arising
    - Second work vehicle purchased
    - Car park machine, Gunnislake
7. Standing Item: New Correspondence
    - PA23/00761 - Construction of 2 dwellings and associated works - Land SSE of Mizpah, Kingswood Road, Gunnislake - Appeal Dismissed. No Costs claimed
8. Standing Item: Clerk's Information
    - CALC – remote attendance and proxy voting consultation*
    - Road name, residential development at 'The Willows' – suggestions: Trehorner
9. Skate Park Tender –interested parties (Rampchild and Radii Skatepark Repairs)
10. Recommendation from F&GP Committee to approve the following documents****
    - Data Retention Policy
    - Fees for use of parish council land/assets
    - Freedom of Information Act policy for handling requests
    - Publication Scheme for FOI Act (work has been undertaken on the website to align this document with the contents on the website)
11. Twinning Trip update– Cllr Wakem
12. Standing Item: Environment and Climate Emergency – information/actions (biodiversity report and Agri-Robotics); feedback on the National Landscapes Management Plan***
13. Standing Item – Toilets
14. Standing Item – A390 and Speedwatch

15. Fosters Field***: To resolve that subject to minor edits between the solicitor's being finalised and no changes of substance being made (these being the school's name, change signatories to Parish Councillor, change to Licence to Occupy for school use and addresses/dates to be inserted by the legal representatives) the Draft Lease and Draft Agreement for Lease between Cornwall Council and the Parish Council to be signed by the Chair and Vice Chair in the Clerk's presence and for the Common Seal to be applied (the use of the Common Seal as defined in Standing Orders: 23a and 23b)
16. Standing Item – Cornwall Council Report – Cllr Kirk
17. Standing Item – Reports from other members representing the Council on the Committees or at meetings or other organisations
18. Standing item – Approve payment list, summary of accounts and summary of receipts and payments*
19. Future meetings:
    - 17-12-2024 - Planning
    - 17-12-2024 - Environment and Climate Emergency Committee
    - 07-01-2025 - Recreations - Skate Park tender and Environmental focus
    - 14-01-2025 - Full Council
    - 21-01-2025 - Planning
    - 21-01-2025 - F&GP
    - 28-01-2025 - Amenities
    - 28-01-2025 - Environment and Climate Emergency
20. Urgent information
21. **Part 2** - held after resolution to exclude the press and public to consider items which the council deems to be of a confidential nature:

**Indicates information enclosed or previously disseminated. This information is available from the Clerk– please give 24 hours' notice should you wish to view these documents.*

This meeting has been advertised as a public meeting and as such could be filmed or recorded by broadcasters, the media or members of the public. Please note items discussed in public participation should only relate to agenda items. If you wish to speak about anything else, please contact the clerk or a councillor to arrange for it to be included on an appropriate agenda.